

04/23/2025 10:52 JUSTICE OF PEACE

(FAX) 9362754057

P.001/001

San Augustine County Travel per Diem Meal Voucher

Date Submitted- April 23, 2025

Employee Name: Raymond Miller

Name and Location of Out of Town Training / School Event:

Constable Continuing Education, Tyler Texas *Bill Blackwood*

Training / School Start Date: JULY 20, 2025

Training / School End Date: JULY 24, 2025

Total per Diem Days 5 X 60 = \$ 300

Employee Signature _____

Supervisor Signature* *Raymond Miller*

VENDOR	01282
RECEIVED	4/29/25
FOR	
CODE	1045552190
AMOUNT	\$300

*Supervisor signature is NOT required for Elected Official or Department Head

Please submit per diem meal vouchers to County Treasurer's Office at least two weeks prior to the date of departure.

All vouchers will be submitted to Commissioners Court for approval. Per Diem meal checks must be picked up at the County Treasurer's officer prior to the date of travel.

NOTE:

County credit cards should not be used for meals except in cases of a travel emergency.

(Note - charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature: *[Signature]*

Per Diem approved in Commissioners Court on: _____

Sent 4-23-25

Sent 4-23-25

San Augustine County Travel per Diem Meal Voucher

Date Submitted- April 23, 2025

Employee Name: Joesph Watson

Name and Location of Out of Town Training / School Event:

Constable Continuing Education, Tyler Texas

Training / School Start Date: JULY 20, 2025

Training / School End Date: JULY 24, 2025

Total per Diem Days 5 X 60 = \$ 300

VENDOR	00834
RECEIVED	4/29/25
FOR	
CODE	1045552190
AMOUNT	\$ 300

Employee Signature _____

Supervisor Signature* _____

*Supervisor signature is NOT required for Elected Official or Department Head

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Judge Signature: _____

Per Diem approved in Commissioners Court on: _____

mailed 4-29-25

San Augustine County Travel per Diem Meal Voucher

Date Submitted: June 9, 2025Employee Name: Deborah Woods

Name and Location of Out of Town Training / School Event:

Lufkin, Texas : Election SecurityTraining / School Start Date: July 15, 2025Training / School End Date: July 16, 2025Total per Diem Days 2 X \$30 = \$ \$60.00

VENDOR	00418
RECEIVED	6/12/25
FUEL	
CODE	1040052190
AMOUNT	\$60

Employee Signature: Deborah Woods

Supervisor Signature* _____

*Supervisor signature is NOT required for Elected Official or Department Head

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(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature: 

Per Diem approved in Commissioners Court on: _____

San Augustine County Travel per Diem Meal Voucher

Date Submitted: June 9, 2025

Employee Name: Deborah Woods

Name and Location of Out of Town Training / School Event:

Athens Texas, TEAM Training, Introducing the New TEAM System

Training / School Start Date: July 20, 2025

Training / School End Date: July 22, 2025

Total per Diem Days 3 X \$60 = \$ 180.00

Employee Signature Deborah Woods

Supervisor Signature* _____

VENDOR	00418
RECEIVED	6/12/25
FOR	
CODE	1040452190
AMOUNT	\$180

*Supervisor signature is NOT required for Elected Official or Department Head

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(Note – charges made to county credit card for full day travel per diem meals must be reimbursed by the employee, or deducted from the employee's trip voucher.)

Judge Signature: _____



Per Diem approved in Commissioners Court on: _____